



CAP FOUNDATION GRANT/AWARD APPLICATION

Name of Grant/Award (choose only one)

- Informatics Award
- Leadership Development Award
- Translational Diagnostics Advanced Training Grant
- John H. Rippey Grant for Laboratory Quality Assurance

Applicant Full Name (with credentials):

Address:

City: **State:** **Zip:**

Cell number:

Email:

Institution Name:

Address:

City: **State:** **Zip:**

Applicant Signature Date

To be completed by pathology residents:

Pathology Residency Start Date Expected Completion Date

Date Expected to take Boards

Signature of Program Director/Department Chair Date

All documents must be typed. There are three (3) methods to submit an application:

- BY EMAIL:** jranken@cap.org
- BY FAX:** 847-832-8931
- BY US MAIL:** CAP Foundation
Attn: Julia Rankenburg
325 Waukegan Road
Northfield, IL 60093

Questions? For more information about any CAP Foundation awards or grants, contact Julia Rankenburg at 800-323-4040 ext. 7931.

Attention Applicants: Please review additional details regarding awards on next page.

Leadership Development Award – Introduces young pathologists to the specialty’s issues and leadership opportunities at the institutional, local, state, and national levels. Funding up to \$1,200 is available for pathology residents to attend the Fall **or** Spring Residents Forum Meeting **and/or** the annual CAP Policy Meeting.

Please include the following with your completed application:

1. An essay of up to 750 words discussing*:
 - a. Applicant’s interest in leadership and/or health policy, why this experience is desired, and how it will enhance training in pathology
 - b. Goals for attending the meeting (e.g., I would like to achieve the following...)
 - c. Why foundation financial support is necessary (NEED)
 - d. Your plan to share and apply knowledge gained
2. Letter of recommendation from your Program Director discussing:
 - a. Why this person is deserving
 - b. Applicant's demonstration of leadership skills along with their interest/knowledge of the issues facing the field of pathology
3. Curriculum Vitae

**Applicant that does not address the above items in their application essay will not be considered.*

NOTE SCORING: All applicants will be scored per the following 5-point rubric.

Number	Scoring	Comments
1.	Poor	Incomplete response
2.	Below Average	Lacks detail and/or content
3.	Average/Satisfactory	Question answered
4.	Very Good/Strong	Question answered – provided some detail
5.	Outstanding/Excellent	Question answered – solid backup (supporting evidence and examples given)

Informatics Travel Award - Provides exposure to real-world, practical informatics applications and aids in understanding the pathologist’s information management role and its impact on improving patient care.

Funding up to \$1,200 is available for pathology residents to attend the CAP’s annual meeting and focus their meeting experience and learning on the field of informatics.

Please include the following with your completed application:

1. An essay of up to 750 words discussing*:
 - a. Applicant’s interest in applying/influencing the direction of informatics in patient care, why this experience is desired, and how it will enhance training in pathology
 - b. Goals for attending CAP Annual Meeting Informatics courses (e.g., I would like to achieve the following...)
 - c. Why the CAP foundation financial support is necessary (NEED)
 - d. Your plan to share and apply knowledge gained
2. Letter of recommendation from your Program Director discussing:
 - a. Why this person is deserving
 - b. Applicant's interest and potential for contributing to the field of pathology informatics or health care informatics
3. Curriculum Vitae

**Applicant that does not address the above items in their application essay will not be considered.*

NOTE SCORING: All applicants will be scored per the following 5-point rubric.

Number	Scoring	Comments
1.	Poor	Incomplete response
2.	Below Average	Lacks detail and/or content
3.	Average/Satisfactory	Question answered
4.	Very Good/Strong	Question answered – provided some detail
5.	Outstanding/Excellent	Question answered – solid backup (supporting evidence and examples given)

Translational Diagnostics Advanced Training Elective – Offers pathologists-in-training hands-on exposure to ways in which novel histopathology-based diagnostic assays are developed. Funding up to \$5,000 is available to support travel and living expenses during the four-week training period.

Please include the following with your completed application:

1. A letter of recommendation and documentation from the director of the applicant's residency program indicating that salary and benefits will be supported during the award period.
2. A narrative, not to exceed two pages, describing*:
 - Applicant's interest in translational diagnostic testing, why this experience is desired, and how it will enhance training in pathology
 - Description of any previous experience that will be helpful to fulfill the elective objectives
 - Benefit to society and the practice of pathology that this experience will provide
 - Plan to share the information learned and details of the experience with colleagues
 - Why CAP Foundation financial support is needed and what other means of support are available
3. Curriculum Vitae

**Applicant that does not address the above items in their application essay will not be considered.*

NOTE SCORING: All applicants will be scored per the following 5-point rubric.

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John H. Rippey Grant for Laboratory Quality Assurance funds up to \$5,000 for innovative projects related to quality assurance, quality improvement in pathology, or patient safety, which result in improved patient care. This grant honors the memory of John H. Rippey, MD, an advocate of the CAP devoted to improving laboratory quality assurance.

Please include the following with your completed application:

1. Curriculum Vitae
2. An essay, up to 2,500 words, to include:
 - Project title
 - Project executive summary
 - Detailed project narrative with goals and project impact on the specialty of pathology and patient care
 - Detailed budget (single sheet)
3. CAP Junior Members must include a letter from residency program director or department chair authorizing permission to pursue project if a grant is awarded.

NOTE SCORING: All applicants will be scored per the following 5-point rubric.

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4.	Very Good/Strong	Question answered – provided some detail
5.	Outstanding/Excellent	Question answered – solid backup (supporting evidence and examples given)